



## BUDOCK VEAN

THE HOTEL ON THE RIVER

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### **TERMS & CONDITIONS FOR FUNCTIONS AT BUDOCK VEAN**

(Functions under 20 Guests)

#### **DATE OF FUNCTION**

#### **TYPE OF FUNCTION**

We would be grateful if you would ensure that you carefully read through the terms and conditions, which apply to your function at Budoock Vean and sign and return one copy, which indicates that you are in acceptance of these.

1. Written confirmation and a deposit cheque of £100.00 is required to confirm your function. In the unfortunate event of it being cancelled for whatever reason, we will refund in full the deposit if it is cancelled anytime up to 3 months prior to the date of the event. The remaining balance will be due 30 days after the function date.
2. To secure any accommodation booked a deposit of £50.00 per adult per room is also required to confirm the accommodation held.
3. We will only serve the hotel's own wine and beverages at any functions booked.
4. Should external contractors e.g. florists etc be used, the hotel accepts no responsibility for any breakages or losses incurred during or after the function. In addition all external contractors' equipment must be collected within 48 hours of the event. In the event of it not being collected within an agreed deadline, the hotel reserves the right to dispose of any items left.
5. It is important to note that no children under the age of seven are permitted in any of the public areas of the hotel after 7 p.m. other than the designated areas for the function, unless the hotel is taken over on an exclusive basis.
6. Hosts should also note that function guests must be aware that the Cocktail Bar and Lounge areas are reserved for hotel residents and evening diners after 7.00 pm. Please note that gentlemen are required to wear a jacket and tie in the cocktail bar and in the main restaurant after 7pm.

7. Afternoon functions in the main restaurant must be vacated by 5.00pm.
8. In the event of any guests' behaviour being unacceptable i.e. disruptive, drunken or abusive we reserve the right to refuse to serve them drinks and if necessary to request that they depart
9. Should there be a requirement for any items to be retained e.g. menus etc, the hotel must be pre-advised.
10. The use of mobile phones in public areas is not permitted.
11. The hotel is completely smoke free, including all public areas.

Should you have any queries regarding the above please do contact us.

I have read, understood and agree to the terms laid out above

Signed

Please Print Name

Date

